



Shropshire Council  
Legal and Democratic Services  
Shirehall  
Abbey Foregate  
Shrewsbury  
SY2 6ND

Date: 15<sup>th</sup> September 2016

**Committee:  
West Mercia Energy Joint Committee**

**Date: Monday, 26 September 2016**

**Time: 10.00 am**

**Venue: Wilfred Owen Room, Shirehall, Abbey Foregate, Shrewsbury, Shropshire, SY2 6ND**

You are requested to attend the above meeting.  
The Agenda is attached

Claire Porter  
Head of Legal and Democratic Services (Monitoring Officer)

**Members of West Mercia Energy Joint Committee**

<i>Herefordshire Council</i>	D Harlow P Price (Chairman)
<i>Shropshire Council</i>	S Charmley M Wood
<i>Telford &amp; Wrekin Council</i>	L Carter A England
<i>Worcestershire County Council</i>	J Smith A Blagg (Vice-Chairman)

Your Committee Officer is:

**Emily Marshall** Committee Officer  
Tel: 01743 257717  
Email: [emily.marshall@shropshire.gov.uk](mailto:emily.marshall@shropshire.gov.uk)

# AGENDA

## **1 Apologies for Absence**

To receive apologies for absence.

## **2 Named Substitutes**

To receive details of any Member nominated to attend the meeting in place of another Member.

## **3 Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

## **4 Minutes (Pages 1 - 6)**

To receive the minutes of the Joint Committee meeting held on 29<sup>th</sup> February 2016.

Copy attached marked 4.

## **5 Supplier Contracts**

The Director of West Mercia Energy will provide a verbal update in line with the WME Standing Orders.

## **6 Statement of Accounts 2015/16 and Annual Governance Statement 2015/16 (Pages 7 - 56)**

Report of the Treasurer is attached.

Contact: James Walton (01743 258915)

## **7 External Audit: Audit Findings Report 2015/16 (Pages 57 - 84)**

Report of the External Auditor.

Contact: Richard Percival/James McLarnon (0121 212 4000)

**8 Internal Audit Annual Report 2015/2016** (Pages 85 - 92)

Report of the Audit Services Manager.

Contact: Ceri Pilawski (01743 257739)

**9 Internal Audit Quality Assurance Improvement Programme** (Pages 93 - 98)

Report of the Audit Services Manager.

Contact: Ceri Pilawski (01743 257739)

**10 Exclusion of Press and Public**

*To consider a resolution under Section 100 (A) of the Local Government Act 1972 that the proceedings in relation to the following items shall not be conducted in public on the grounds that they involve the likely disclosure of exempt information as defined by the provisions of Schedule 12A of the Act.*

**11 Exempt Minutes** (Pages 99 - 102)

To approve the exempt minutes of the meeting held on 29<sup>th</sup> February 2016.

Contact: Emily Marshall 01743 257717

**12 Distribution of Surplus** (Pages 103 - 106)

Exempt report of the Treasurer.

Contact: James Walton (01743 258915)

**13 Joint Agreement - West Mercia Energy Joint Committee** (Pages 107 - 108)

Exempt report of the Director of West Mercia Energy.

Contact: Nigel Evans (01743 231101)

**14 Financial Regulations** (Pages 109 - 122)

Exempt report of the Director of West Mercia Energy.

Contact: Nigel Evans (01743 231101)

**15 Standing Orders - West Mercia Energy Joint Committee** (Pages 123 - 134)

Exempt report of the Director of West Mercia Energy.

Contact: Nigel Evans (01743 231101)

**16 Scheme of Delegation - West Mercia Energy Joint Committee** (Pages 135 - 140)

Exempt report of the Director of West Mercia Energy.

Contact: Nigel Evans (01743 231101)

**17 Energy Governance, Accountability, Risk and Reporting Policy** (Pages 141 - 180)

Exempt report of the Director of West Mercia Energy.

Contact: Nigel Evans (01743 231101)

**18 Update on Business Plan and Trading Performance to Date 2016//17**  
(Pages 181 - 190)

Exempt report of the Director of West Mercia Energy.

Contact: Nigel Evans (01743 231101)

**19 Minutes of the Flexible Energy Advisory Panel** (Pages 191 - 208)

Exempt report of the Director of West Mercia Energy.

Contact: Nigel Evans (01743 231101)

**20 Risk Management Update** (Pages 209 - 212)

Exempt report of the Director of West Mercia Energy.

Contact: Nigel Evans (01743 231101)

**21 Date of Next Meeting**

To agree the dates of meetings of the West Mercia Energy Joint Committee for 2017.